

## Tip of the Week: E-Verify

E-Verify is an electronic program through which employers verify the employment eligibility of their employees after hire.

- 1. Subrecipient must adhere fully to the provisions of 285.530.1 through 285.530.5, RSMo.
- 2. Subrecipients must continually maintain enrollment and participation in the E-Verify Federal work authorization program with respect to the employees hired to work on DWD awards. E-verify must be performed on *every* new employee no later than the end of three (3) business days after the new hire's first day of employment. Adequate explanation must be given for any E-verify performed past the 3-day time frame.
- 3. Subrecipients are responsible for ensuring that their subrecipients comply with E-verify requirements.



